



St Andrew Society of Western Australia

Minutes of the Committee meeting held on Wednesday 12th July 2017 at the St Peter and Emmaus Church, Joondanna

Present

Richard Paxman Reggie Mc Neill Darian Ferguson Eoin Kennedy Cheryl Hill
Robert Bannister Diana Paxman

Apologies

Ron Cooper

Absent

Nil

Minutes of Previous meeting

- Diana asked for clarification on comments in relation to the feedback of the Chieftain's Ceilidh, it was decided to add additional detail to the existing comments. It was agreed that the minutes be accepted on the basis of those changes.

Proposed by Cheryl, seconded by Reggie

Matters arising and actions from previous meeting

- Matters arising dealt with later in meeting.
- Action items addressed - see Action List from 8th June meeting.

Secretary's report

- The Committee received a letter of resignation from Greame Ward dated 9 June 2017
- Email from Carol Stockden re weekend away and membership
- Message from Facebook page re children's book
- Email from Scotland the Brave promoters requesting promoting their show
- Application from membership Jocelyn Gillet
- Email from Girder Banks re reeling
- Email Anita Ferguson asking to be put on the mailing list
- Email from Scottish Foods asking for the society to promote their fare

Proposed Reggie seconded Robert

Treasurer's Report - presented by Cheryl,

- Treasurer's financial statement (see table below).

- Cheryl informed the committee that we currently have 84 members
- Cheryl discussed opening a gmail account in order to sent out receipts from MYOB, current Treasure's Society email is not allowing that process to happen. The was agreed that the Treasurer contact Webmaster Dave Porter to discuss problem. If problem cannot be resolved with current email it was agreed that Cheryl go ahead and open a Treasurer's gmail account.

St Andrew Society Profit & Loss summary for period:		1st June to 30th June 2017
Opening balance	\$28,878.88	
Income / deposits	\$1,565.00	
Outgoings	\$82.79	
Closing balance	\$30,061.09	

- **Acceptance of Treasurer's Report proposed by Darian seconded by Robert**

COMMITTEE REPORTS

Reel nights (Richard)

- The dancing has been fun but has failed to bring in recruits
- It was agreed that it is probably too late to used paid advertising on Facebook
- With so many regulars going to be away in August, it was discussed whether we continue with reeling classes after the 21st July. Reggie said he was happy to persevere with it.

Chieftain's Ceilidh (Reggie / Diana / Cheryl /Darian)

- It was agreed that Diana book the RAAFA Club for 12th May 2018 but availability has to be confirmed with Heel 'n Toe first.

Weekend away (Ron)

- Venue Quindanning Hotel
- Theme: Christmas in July.
- Date: 22 July 2017
- Reggie queried if any entertainment was needed. It was decided that there would not be any organised dancing at the weekend.

Wine Tour (Reggie / Diana)

- Date: 21st October 2017.
- Reggie reported that he will take a trip out to the Swan Valley over the next few weeks to check out venues, particularly breweries.

Quiz night (Darian / Eoin / Robert)

- Date suggested is 16 September
- Venue - Reggie to check the availability of Royal Perth Hall
- Quizmaster -Darian to enquire about the availability of the quizmaster from Jon Lennon Entertainment

- Advertising - It was decided to use paid advertising on Facebook so Darian was going to speak to Sue to initiate, Diana to use Instagram and Eventswa.
- Additional information - Price \$10pp. Hoping for 20 tables of 8 to cover costs. 6 rounds of 10 questions with one round of Scottish related questions with a couple of games between rounds. Places to be reserved through Treasurer and payments on the night. Richard to approach wine wholesaler for prizes, Cheryl to look out for additional prizes. Richard to send out mailchimp information email.

Ball (Diana/Reggie/Cheryl)

- Date: 2nd December 2017
- Venue: Pan Pacific Hotel

Burns Supper (Reggie / Diana / Cheryl)

- Date: 25 January 2018 and held by
- Venue: Booked the Parmelia Hilton Hotel

Communications (Richard)

- Nothing to report

Sponsorship / Advertising

- \$25 per month Haggis advert for Scottish Foods was included in Saltire and Website
- \$100 Scotland the Brave advertising - special Mailchimp was sent out

ITEMS FOR DISCUSSION

Search for a new Patron

- Nothing to report

Search for a new Secretary and Committee member

- A brief mention by Darian was made regarding to the new constitution in that it states that we can replace the secretary's position from any paid up member willing to fill the position, this also refers to the vacant committee position.
- Richard asked for input from the committee relating to the search for a new secretary. He explained the options we have. 1. We try and find a replacement from the members. 2. Try and find someone within the committee 3. Muddle through to the end of the year with Darian and Diana sharing the minute taking duties and the Chieftain dealing with the correspondence. It was decided the best short term option was number 3.

Decorations (Reggie/Darian/Eoin)

- A discussion took place regarding what the Society needed in terms of props and banners. Before finalizing requirements, it was decided that Eoin gets clarification from the printer as to what resolutions were required to enable acceptable images to

be reproduced. After this information is received, the committee can then choose the artwork to go on the props and banners.

Badges

- It was decided to order badges from Sheridens for Robert, Ron and Richard. Richard's badge the only one with position. All other badges to be name only.

URGENT GENERAL BUSINESS

Ball for 2018

Cheryl suggested that with next years ball being our 80th anniversary that we look at some of the new or recently upgraded hotels in Perth (Aloft, Intercontinental, International) Diana was happy to do a reconnaissance.


Cheryl also mentioned thought should be put to the speeches at the ball. It was mentioned that Tom McAlister has offered his services, Diana to contact Tom and invite him to give the "The Land We Live In" speech at the ball.

The committee discussed the necessity for the "Toast to St Andrew" speech. The strong opinion was that the Chieftain honours St Andrew with a brief introduction of his life followed by the toast. This subject was left open ended with further thought needed.

NEXT MEETING

- Next meeting will be on Wednesday 9th of August 2017
- The meeting closed at 9.17 pm.

Richard Paxman (Chieftain)



Date: 30 Nov 2017

Action Sheet

Date	Subject	Action	Actionee	Status
	Constitution	Continue to work with Dept of Commerce to resolve items outstanding	Darian	Open
14th June 17	Wine Tour	Decide on venues for itinerary	Reggie	Open
14th June 17	Search for Patron	Identify suitable Patron	All committee	Open
14th June 17	Search for Hon Piper	Approach 51 ACU Regiment Drums and Pipers	Diana/Reggie	
12th July 17	Banners & decorations	Find out from printers the resolution of photos required	Reggie Darian Eoin	Open
12th July 17	Myob	Look into email capability to issue receipts. Talk to Dave Porter	Cheryl	Open
12th July 17	Quiz Night	Darian to check availability of Jon Lennon Ent quizmaster	Darian	Open
12th July 17	Quiz Night	Prizes	Cheryl and Richard	Open
12th July 17	Quiz Night	Facebook advertising. Instagram and Events WA	Darian Diana	Open
12 July 17	Quiz Night	Mail Chimp	Richard	Open
12 July 17	Constitution	Supply Richard with new rules for website	Darian	Open
12 July 17	Badges	Order new badges	Diana	Open
12 July 17	Ball	Write to Tom McAlister to confirm availability	Diana	Open